



L. Mughal Employment Bureau

Licence No: OP&HRD/4284/RWP/2017



Overseas Employment Promoters



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CEO's Message

Being C.E.O of **M/S: L. Mughal Employment Bureau**, I am very pleased to introduce this organization as an emerging manpower recruiting agency and overseas employment promotion firm licensed by the Ministry of Overseas Pakistanis & Human Resource Development Government of Pakistan.

We offer a unique platform for those searching for employment opportunities abroad, as well as partners who are looking for competent and capable manpower and manpower recruiters in Pakistan. Our organization is committed to

maintain conducive atmosphere for employees as well as employers. We are devoted to be a bridge between employees and employers for a quality recruitment with professionalism. **L. Mughal Employment Bureau** is established with an idea of supplying qualified, competent and laborious workers to our precious clients abroad. We believe not only in supplying skilled and highly qualified workers but also caring about the mutual long-term relationship with our clients as well as with the workers. We will be highly pleased if your esteemed organization considers us as a recruiting partner in Pakistan and give us an opportunity to serve as trusted associate for recruitment and visa processing services. We assure for the healthy, profitable and long-lasting business relation for ever with our valuable partners. We welcome your queries and assure you the best of our services.

Thanking you in anticipation,



Liaqat Hussain Mughal
Chief Executive

Introduction

L. Mughal Employment Bureau is an emerging team of dynamic and experienced young professionals which connects skilled and semi-skilled professional workers in Pakistan with amazing job opportunities across the globe especially in Middle-East. **L. Mughal Employment Bureau** is working for recruitment of manpower from across Pakistan. It is an overseas employment promoting agency having its head office at Office #01, 1st floor Noor Plaza Chandni Chowk, Rawalpindi, Pakistan. We feel a sense of pride and great pleasure to introducing ourselves as one of the emerging manpower consultants and recruiting agencies in the region to provide manpower. We are recruiting above mentioned manpower for Kingdom of Saudi Arabia, UAE, Qatar, Malaysia and other countries.

Mission

In order to provide competent manpower to work **L. Mughal Employment Bureau** recognizes the global need for employment. We want to provide our clients with world-class, personalized service as well as to provide Pakistani skilled and non-skilled workers the opportunity to work overseas specially in Middle-East. To achieve the goal, we aim to constantly provide our clients the best of our services and connect our clients with competent, reliable and dedicated workers. We also help the Pakistani workers to enhance their competence thereby raising the competitiveness of the Pakistani workforce and attain all the requirements of our clients in the shortest possible time by providing training to our workers to produce best and productive workforce

Vision

We offer our services to clients mostly in Middle East countries across diverse sectors. We recruit/deploy personnel for different industries and other field such as construction, maintenance, cleaning, transportation etc. According to client's requirement. We are fully capable to select and recruit the following manpower:



Types of Man Power

We have supplied a variety of manpower such as:

- Engineers & Technicians
- Plumbers & Carpenters
- Shuttering Carpenters & Electrician
- Paramedical staff
- Tailors, Masons, Welders & Pipe Fitters
- Fabricators, Helpers & Steel Fixers
- Mechanics, Denter / Painter & Safety Officers
- Cleaning/Janitorial Staff & Catering Supervisor
- Security Guard/Supervisor etc.
- Doctor's & Nurses
- Drivers & Salesmen
- Loading unloading Labors
- Executive Class Manpower

Recruitment Process

The recruitment process is completed entirely under directions and agreed selection criteria with our partner. No recommendation is accepted for any appointment from a party or person other than the partner. The interviews and selections are generally done by the clients' officials who are provided with all necessary facilities and assistance by our organization. Following are the steps we complete for recruitment.

- 1. Receiving the demand from the clients with professions and experience of the required staff.
- 2. Obtaining the permission from the immigration and advertise the required positions and their qualifications.
- 3. Receiving and short listing the CVs.
- 4. Calling the short listed candidates for interview and selection.
- 5. Finalizing the selection as per the client's requirements or arranging the interview and selection of the candidates by the company representative.
- 6. Trade test



- 7. Medical Examination
- 8. visa stamping
- 9. Insurance & Registration of Emigrate under the (Government Act 1979) from the bureau of immigration
- 10. Deployment.

Permission From The Bureau of Emigration

On receipt of the requirement /demand, we take permission from Protector of Emigrants to avoid every possible in discrepancy.

Trade Tests

All the skilled and semi-skilled candidates are sent for trade test in the presence of the company representative or our qualified staff—as agreed. The candidates with at least 75% marks are considered to be fit for work.

Introduction To Working Conditions

In order to update the candidates about working conditions, rules and regulations, climate, law and jurisdiction of the host country, we arrange exclusive and special sessions for the groups and individual candidates. Lectures and important notes are delivered and information is offered through our audio/visual library.

Medical Test

All selected candidates are subjected to pass medical test from any medical center approved by the respective country.



Visa Stamping

After completing the related formalities, the passports of the candidates are submitted in the embassy of the respective country for visa stamping.

Registration

The Government has laid down certain rules under immigration Act 1979 for manpower recruitment agencies. Following the Immigration rules 1979 we submit passport in the Protector of Emigration office to complete the process of State life Insurance & Registration of Emigrant.

Deployment.

After receiving the passports from the Protector of Emigration, we arrange the immediate deployment of the candidates. The information about the workers' booking and arrival is given to the company in advance i.e. at least 5 days before their arrival.

Lastly, we assure our valuable clients to provide the best possible professional services and have long lasting business relations with them.



Legal Entity



Taxpayer Online Verification

Date : 01-10-2017

Time : 19:55:16

NTN/FTN **7271000-8** Category **BUSINESS**
INDIVIDUAL

Name **LIAQAT HUSSAIN MUGHAL**

CNIC/PP/REG/INC No. **82**123*99*****

House/Flat/Plot No. **OFFICE # 1, 1st FLOOR, NOOR PLAZA** Street/Lane **CHANDNI CHOWK**

Block/Sector/Road **MURREE ROAD** City **RAWALPINDI**

Business/Branches	Sr.	Business/Branch Name	Business/Branch Address
	1.	L.MUGHAL EMPLOYMENT BUREAU	

Principal Business Activity **OVERSEAS EMPLOYMENT PROMOTER**

Business Nature

Registered For **INCOME TAX** w.e.f 19-Aug-2016

Income Tax office **RTO RAWALPINDI**

Our Team

We have well-established offices, staff consisting experienced personnel, well connected, having affiliations and background of different region of Pakistan. Our organization possesses sufficient knowledge of manpower data system and has generated resources to acquire manpower according to the requirements of our clients. In addition to that we have established a pool of various types of manpower, capable to fulfill demand within shortest possible time.

We work with grace, dignity and devotion; our major priority is to see our client's satisfaction in all aspects. We try our level best to complete our job within the stipulated time frame.

Why choose us? Support

- ⊗ Affordable visa processing charges
- ⊗ Co-operative support staff
- ⊗ Suggestions, recommendations for valuable clients

Satisfaction

- ⊗ Quick response on travel request
- ⊗ Experienced staff, with satisfactory results
- ⊗ 24-hours Support Service

Monitoring

- ⊗ Continuous monitoring of all industry events
- ⊗ Continuous customer focus and accountability
- ⊗ Delivering and keeping all commitments